

GOVERNMENT OF ANDHRA PRADESH
GENERAL ADMINISTRATION (SR) DEPARTMENT

High Priority/Immediate

Circular Memo No. 7164/SR/A1/2014 dated October 25, 2014

Subject: Andhra Pradesh Reorganisation Act 2014 –Allocation of Posts and Employees of State Cadre and Multi-zonal transcending common boundary of successor States – Review of Form I entry by the Departments - Regarding

Reference: 1. Circular Memo. No. 7164/SR/A1/2014 dated October 10, 2014

1. Consequent to the review meeting held on October 10, 2014 where information related to data entry in 4 forms was provided, several departments have positively began the process of data entry. Since the data entry was to be done in step-wise manner, entry of data in Form I was the first step. The data entry in forms II and IV will be enabled for the departments who have correctly furnished data in Form I.
2. Many departments have not initiated data entry in Form I, which is the first step in data entry. Out of 112 HoDs, 61 departments have not entered data in Form I.
3. Out of the remaining 46 HoDs who have entered data in Form I, 26 departments have entered erroneous data.
4. Similarly, at the October 10, 2014 meeting, it was requested that all departments identify and nominate Nodal Officers. Out of 112 HODs and 36 Secretariat Departments, so far only 76 departments have nominated the Nodal Officers. The remaining departments are advised to enter the details of Nodal Officers and the HOD details immediately.
5. A meeting of Nodal Officers to review Form I status, is convened on 28 October, 2014 as per the scheduled attached as Annexure I (26 Departments with erroneous Form I), Annexure II (Departments who have not begun data entry in Form I) and Annexure III (Secretariat Departments)

-Sd-

Secretary GA(SR) Dept.
Government of Andhra Pradesh

To
All Special Chief Secretaries / Principal Secretaries / Secretaries to the Government
All Heads of Departments
Heads of State Level Institutions / Societies / Projects / Programmes

Copy to:
The Chief Secretary to Government A.P
The Chief Secretary to Government of Telangana

The Special Chief Secretary to the Governor of AP
The Additional Secretary, Ministry of Home Affairs, New Delhi
The Special CS / Principal Secretary / Special Secretaries of General Administration (SR)
Department
ADG, Dr. MCR HRD Institute.

\\ FORWARDED::BY ORDER//

Annexure I – 26 Departments with erroneous Form I

Date : 28/10/2014

Timings :11.00 AM to 12.30 PM

Venue :Conference Room, CGG Gachibowli Campus, Hyderabad

Sr. No	Department
1	Commissioner/Director of Survey Settlements, Land Records, Settlements and Jagir Administration
2	Commissioner/Director of Indian Medicine & Homeopathy
3	Chief Engineer, Tribal Welfare
4	Commissioner/Director, Women Development and Child Welfare
5	Commissioner of Printing, Stationery and Stores Purchases
6	Commissioner/Director of Labour
7	Commissioner/Director of Intermediate Education
8	Commissioner/Director of Industries
9	Commissioner/Director of Horticulture
10	Commissioner/Director of Collegiate Education
11	Commissioner/Director of Archeology and Museums
12	Engineer-in-Chief Rural Water Supply/Chief Engineer, Rural Water Supply, Hyderabad
13	Information Technology & Communication - Secretariat Department
14	Director General & Inspector General of Prisons and correctional Services
15	Director, National Cadet Corps
16	Director of Boilers
17	Director of Treasuries and Accounts
18	Commissioner/Director of Panachayati Raj
19	Commissioner/Director Juvenile Welfare & Correctional Services
20	Director of Govt. Oriental Manuscripts Library and Research Institute
21	Chief Commissioner of Land Administration
22	Commissioner of Disabled Welfare
23	Special Court under A. P. Land Grabbing (Prohibition) Act
24	Commissioner/Director of Tribal Welfare
25	Commissioner/Director of Prohibition and Excise
26	Pay and Accounts Office, Hyderabad

Annexure II – Departments who have not begun data entry in Form I

Date : 28/10/2014

Timings : 2.30 PM to 4.00 PM

Venue : Conference Room, CGG Gachibowli Campus, Hyderabad

Sr. No.	Departments not initiated Form I
1	Additional Director General, Drugs Control Administration
2	Andhra Pradesh Vaidya Vidhana Parishad
3	Anti Corruption Bureau
4	A.P. Co-Operative Tribunal
5	A.P. Judicial Academy
6	A.P. Sales Tax Appellate Tribunal
7	A.P Special Protection Force
8	A.P. State Transport Appellate Tribunal
9	A.P. Wakf Tribunal
10	Chairman Cum Presiding Officer, Additional Industrial Tribunal Hyderabad
11	Chairman Cum Presiding Officer, Industrial Tribunal Cum Labour Court At Anantapur
12	Chairman Cum Presiding Officer, Industrial Tribunal Cum Labour Court At Guntur
13	Chairman Cum Presiding Officer, Industrial Tribunal Cum Labour Court At Hyderabad I
14	Chairman Cum Presiding Officer, Industrial Tribunal Cum Labour Court At Hyderabad II
15	Chairman Cum Presiding Officer, Industrial Tribunal Cum Labour Court At Karimnagar
16	Chairman Cum Presiding Officer, Industrial Tribunal Cum Labour Court At Visakhapatnam
17	Chairman Cum Presiding Officer, Industrial Tribunal Cum Labour Court At Warangal
18	Chief Electrical Inspector
19	Commissioner / Director For Commercial Taxes
20	Commissioner / Director For Co-Operation & Registrar Of Co-Operative Societies
21	Commissioner / Director, Information & Public Relations
22	Commissioner / Director Of Agriculture
23	Commissioner / Director Of Civil Supplies
24	Commissioner / Director Of Employment & Training
25	Commissioner / Director Of Fisheries
26	Commissioner / Director Of Marketing
27	Commissioner / Director Of Municipal Administration
28	Commissioner / Director Of School Education
29	Commissioner / Director Of Sericulture
30	Commissioner / Director Of Small Savings & State Lotteries
31	Commissioner / Director Of State Archives & Research Institute
32	Commissioner / Director Of Transport
33	Commissioner / Director, Women Empowerment & Self Employment
34	Commissioner Of Economics And Statistics
35	Commissioner Of Family Welfare, Hyderabad
36	Commissioner Of Government Examinations
37	Controllor Of Legal Meteorology
38	Director General, Dr. Marri Channa Reddy Human Resource Development Institute
39	Director General & Inspector General Of Police
40	Director General Of Fire Services
41	Director Of A.P. Govt. Text Books Press
42	Director Of Cultural Affairs

43	Director Of Health
44	Director Of Institute Of Preventive Medicine, Public Health, Lab. Food (Health) Administration
45	Director Of Insurance Medical Services
46	Director Of Medical Education, Hyderabad
47	Director Of Protocol
48	Director Of Public Libraries & Registrar Of Publications
49	Director Of Sainik Welfare
50	Director Of State Audit
51	Director Of Translations
52	Engineer-In-Chief, Roads And Buildings
53	Lok-Ayuktha&Upa-Lokayuktha
54	Member Secretary, State Legal Services Authority
55	Principal Chief Conservator Of Forests
56	Registrar, A.P. High Court
57	The Presiding Officer, Labour Court I Hyderabad
58	The Presiding Officer, Labour Court II Hyderabad
59	The Presiding Officer, Labour Court III Hyderabad
60	Tribunal For Disciplinary Proceedings
61	Water And Land Management Training And Research Institute

Annexure III – 36 Secretariat Departments

Date : 28/10/2014

Timings :4.30 PM to 5.30 PM

Venue :Conference Room, CGG Gachibowli Campus, Hyderabad

S.No	Secretariat Department
1	AGRICULTURE AND CO-OPERATION
2	AGRICULTURE MARKETING & CO-OPERATION
3	ANIMAL HUSBANDRY, DAIRY DEVELOPMENT & FISHERIES
4	BACKWARD CLASSES WELFARE DEPARTMENT
5	DEPARTMENT FOR WOMEN, CHILDREN, DISABLED AND SENIOR CITIZENS
6	ENERGY
7	ENVIRONMENT, FOREST, SCIENCE&TECH
8	FINANCE
9	FINANCE PMU
10	FINANCE (WORKS & PROJECTS)
11	FOOD & CIVIL SUPPLIES
12	GENERAL ADMINISTRATION
13	HEALTH, MEDICAL & FAMILY WELFARE DEPARTMENT
14	HIGHER EDUCATION
15	HOME
16	HOUSING DEPARTMENT
17	INDUSTRIES AND COMMERCE
18	INFORMATION TECHNOLOGY & COMMUNICATIONS
19	INFRASTRUCTURE AND INVESTMENT DEPARTMENT
20	IRRIGATION & COMMAND AREA DEVELOPMENT
21	LABOUR AND EMPLOYMENT
22	LAW DEPARTMENT
23	LEGISLATIVE SECRETARIAT
24	MINORITIES WELFARE DEPARTMENT
25	MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT
26	OFFICIAL LANGUAGE AND CULTURE
27	PANCHAYAT RAJ AND RURAL DEVELOPMENT
28	PLANNING
29	PRIMARY EDUCATION
30	PUBLIC ENTERPRISES
31	RAIN SHADOW AREAS DEVELOPMENT DEPARTMENT
32	REVENUE DEPARTMENT
33	SECONDARY EDUCATION
34	SOCIAL WELFARE
35	TRANSPORT, ROADS AND BUILDINGS DEPARTMENT
36	YOUTH ADVANCEMENT, TOURISM AND CULTURE