

GOVERNMENT OF ANDHRA PRADESH  
FINANCE (SMPC-II) DEPARTMENT

URGENT / IMMEDIATE

Circular Memo No 32708-A/333/A2/SMPC.II/13-1, dated: 07.04.2014

Subject: Andhra Pradesh Re-organisation Act, 2014 - Local, State cadre and Multi-zonal posts in Government Departments-Online Collection of data - Further Instructions-Issued.

Reference: G.O.Ms.No.65, Fin (SMPC.II) Department, dt.19.03.2014.

1. In the reference cited above, the Government has issued orders to all the Departments of Secretariat and the Heads of Departments to furnish unit wise information relating to all sanctioned posts of District, Zonal, Multi-zonal and State Cadres and the details of employees in the State and Multi-zone cadres before 31<sup>st</sup> March, 2014. As this information is urgently required in connection with the bifurcation of the state, instructions were issued to the HoDs to review the progress regularly and see that the information is furnished without any delay and they were also instructed to nominate a senior officer as the Nodal Officer exclusively for this purpose.

2. However, it has been observed that despite clear instructions highlighting the critical nature of this work, some HoDs have not furnished the required data online even a week after the expiry of the deadline, which has caused a major setback to the work relating to apportionment of posts between the two successor states, which is a critical pre-requisite for allocation of employees. Since the work relating to the bifurcation of the state has to be completed latest by April 30, 2014 as per the latest instructions of the Government, all heads of secretariat departments, heads of departments, corporations, societies, funds, programmes, institutions, etc., should adhere to the time schedule prescribed by the Government and furnish the information on time.

3. While reiterating the importance of the work, all the departments of Secretariat, HoDs and heads of corporations, societies, institutions, funds and programmes are hereby instructed to complete uploading error-free information of sanctioned posts and employees by 12<sup>th</sup> April, 2014 without fail. They are further informed that any failure in this regard will result in withholding of pay and allowances of the nodal officers for the month of April 2014.

4. All concerned are requested to follow these instructions scrupulously.

PRINCIPAL SECRETARY TO GOVERNMENT

To  
All Departments of Secretariat,  
All Special Chief Secretaries / Principal Secretaries / Secretaries to Government  
The Secretary, Legislature Department, Hyderabad,  
The Registrar, A.P. Administrative Tribunal, Hyderabad,  
The Secretary, APPSC  
All Heads of Departments

All Heads of Corporations, Societies, Institutions, Programmes, etc.

Copy to

The Special Chief Secretary to Governor of Andhra Pradesh, Hyderabad,

Private Secretary to the Chief Secretary,

All the District Collectors,

The GA (Poll) Department,

Copy to S.F./S.Cs