

GOVERNMENT OF ANDHRA PRADESH
GENERAL ADMINISTRATION (SR) DEPARTMENT

High Priority/Immediate

Circular Memo No. 7164/SR/A1/2014 dated October 10, 2014

Subject: Andhra Pradesh Reorganisation Act 2014 –Allocation of Posts and Employees of State Cadre and Multizonal transcending common boundary of successor States – Orientation and awareness meeting of Nodal Officers - Regarding

Reference: 1. Circular Memo. No: FSA/01/2014 dated 30.09.2014 issued by GA(SR) depts of A.P and Telangana.

1. Consequent to the finalization of the Guidelines relating to Allocation of State Service Employees, certain data relating to HODs, state, multi-zonal cadre posts & related personnel and details of local cadre strength is required. Certain Forms (Form 1 to Form 4) have been finalized to gather the required data and are being made available to the Heads of the Departments and the Secretariat Departments online at AP State Reorganization portal.

2. To familiarize with the Forms and the step-wise action to be initiated by the HoDs, an awareness cum orientation program is scheduled for Nodal Officers (to be appointed by the respective HODs) in batches on October 14, 2014 starting at 1:30 pm at Tungabhadra Meeting Room in MCR HRD Institute. All the HoDs are requested to nominate Nodal Officers and furnish the details on AP Reorganisation website. The Nodal Officers are requested to attend the awareness program as per the schedule attached to this circular as Annexure 1.

3. There are 4 Forms prescribed to be filled.

3(a) Form-1 is aimed at gathering certain primary data, amongst others, pertaining to (i) organisation of local cadres, (ii) existence of field offices, (iii) multi zonal cadres transcending the boundaries, (iv) specified gazetted categories, (v) categories of posts exempted from organisation of local cadres if any (v) notified state level institutions and offices, special establishment and special offices and Major Development Projects under the administrative control of the HOD.

3(b) Form-2 pertains to details of state cadre strength (filled, vacant and total number of posts) i.e., various categories of state cadre posts.

3(c) Form-3 pertains to details of personnel i.e., state cadre employees who need to be allocated between the states.

3(d) Form-4 pertains to information on District/Zonal/Multi Zonal (territorial) cadres .

4. Electronic versions of the four Forms mentioned in para 3 above have been prepared and will be made available for on-line filling by the HoDs/cadre controlling authority of each department. Detailed user manual is being prepared to facilitate on-line filling of the prescribed forms. The online user manual will be made available by 14-10-2014. Meanwhile, a set of instructions are attached to this circular to facilitate the departments and HoDs in preparing the data for online entry as Annexure 2.

5. This meeting will be held under the joint chairmanship of the Secretary to Government GA (SR Department), Government of Andhra Pradesh and Special Secretary, Finance Department, Government of Telangana, All the Nodal Officers are requested to attend this meeting.

Secretary GA(SR) Dept
Government of Andhra Pradesh

To
All Special Chief Secretaries / Principal Secretaries / Secretaries to the Government
All Heads of Departments
Heads of State Level Institutions / Societies / Projects / Programmes

Copy to:
The Chief Secretary to Government A.P
The Chief Secretary to Government of Telangana

The Special Chief Secretary to the Governor of AP
The Additional Secretary, Ministry of Home Affairs, New Delhi
The Special CS / Principal Secretary / Special Secretaries of General Administration (SR)
Department
ADG, Dr. MCR HRD Institute.

\\ FORWARDED::BY ORDER//

SECTION OFFICER

**Awareness cum Orientation Programme on
Allocation of State Cadre Employees for Nodal Officers**

Schedule

Date : 14/10/2014

Timings : 1.30 PM to 2.30 PM

Venue : Tungabhadra, Dr MCRHRD Institute, Jublee Hills, Hyderabad

Sl. No.	AP	TS
1.	AGRICULTURE AND CO-OPERATION, SECRETARIAT DEPARTMENT	AGRICULTURE AND CO-OPERATION, SECRETARIAT DEPARTMENT
2.	AGRICULTURE,HOD	AGRICULTURE,HOD
3.	HORTICULTURE,HOD	HORTICULTURE,HOD
4.	SERICULTURE, HOD	SERICULTURE, HOD
5.	ANIMAL HUSBANDRY, DAIRY DEVELOPMENT & FISHERIES, SECRETARIAT DEPARTMENT	ANIMAL HUSBANDRY, DAIRY DEVELOPMENT & FISHERIES, SECRETARIAT DEPARTMENT
6.	ANIMAL HUSBANDRY,HOD	ANIMAL HUSBANDRY,HOD
7.	FISHERIES, HOD	FISHERIES, HOD
8.	AGRICULTURE MARKETING & CO-OPERATION, SECRETARIAT DEPARTMENT	AGRICULTURE MARKETING & CO-OPERATION, SECRETARIAT DEPARTMENT
9.	DIRECTOR OF MARKETING, HOD	DIRECTOR OF MARKETING, HOD
10.	REGISTRAR OF CO-OPERATIVE SOCIETIES	REGISTRAR OF CO-OPERATIVE SOCIETIES
11.	BACKWARD CLASSES WELFARE DEPARTMENT, SECRETARIAT DEPARTMENT	BACKWARD CLASSES WELFARE DEPARTMENT, SECRETARIAT DEPARTMENT
12.	BACKWARD CLASSES WELFARE, HOD	BACKWARD CLASSES WELFARE, HOD
13.	ENVIRONMENT, FOREST, SCIENCE&TECH, SECRETARIAT DEPARTMENT	ENVIRONMENT, FOREST, SCIENCE&TECH, SECRETARIAT DEPARTMENT
14.	PRINCIPAL CHIEF CONSERVATOR OF FOREST, HOD	PRINCIPAL CHIEF CONSERVATOR OF FOREST, HOD
15.	-----	ARCHIVES TARNAKA
16.	COLLEGIATE EDUCATION, HOD	COLLEGIATE EDUCATION, HOD
17.	HIGHER EDUCATION, SECRETARIAT DEPARTMENT	HIGHER EDUCATION, SECRETARIAT DEPARTMENT
18.	INTERMEDIATE EDUCATION, HOD	INTERMEDIATE EDUCATION, HOD
19.	ORIENTAL MANUSCRIPTS	ORIENTAL MANUSCRIPTS
20.	TECHNICAL EDUCATION, HOD	TECHNICAL EDUCATION, HOD
21.	CHIEF ELECTRICAL INSPECTOR TO GOVERNMENT, HOD	CHIEF ELECTRICAL INSPECTOR TO GOVERNMENT, HOD
22.	CHIEF ENGINEER, ELECTRICAL GENERATION, HOD	CHIEF ENGINEER, ELECTRICAL GENERATION, HOD
23.	ENERGY,SECRETARIAT DEPARTMENT	ENERGY,SECRETARIAT DEPARTMENT
24.	ADULT EDUCATION,HOD	ADULT EDUCATION,HOD
25.	GOVERNMENT EXAMINATIONS, HOD	GOVERNMENT EXAMINATIONS, HOD
26.	GOVERNMENT TEXTBOOK PRESS, HOD	GOVERNMENT TEXTBOOK PRESS, HOD
27.	JAWAHAR BAL BHAWAN, H.O.D.	JAWAHAR BAL BHAWAN, H.O.D.
28.	PROJECT DIRECTOR, SARVA SIKSHA ABHIYAN (Rajiv Vidya Mission)	PROJECT DIRECTOR, SARVA SIKSHA ABHIYAN (Rajiv Vidya Mission)
29.	PUBLIC LIBRARIES, H.O.D.	PUBLIC LIBRARIES, H.O.D.
30.	REGISTRAR OF PUBLICATIONS,	REGISTRAR OF PUBLICATIONS,

	H.O.D	H.O.D
31.	SCHOOL EDUCATION,HOD	SCHOOL EDUCATION,HOD
32.	SECONDARY EDUCATION, SECRETARIAT DEPARTMENT	SECONDARY EDUCATION, SECRETARIAT DEPARTMENT
33.	A.P. STATE CONSUMER DISPUTES REDRESSAL COMMISSION	A.P. STATE CONSUMER DISPUTES REDRESSAL COMMISSION
34.	CIVIL SUPPLIES, HOD	CIVIL SUPPLIES, HOD
35.	FOOD & CIVIL SUPPLIES, SECRETARIAT DEPARTMENT	FOOD & CIVIL SUPPLIES, SECRETARIAT DEPARTMENT
36.	LEGAL METROLOGY	LEGAL METROLOGY

Date : 14/10/2014

Timings : 2.30 PM to 3.30 PM

Venue : Tungabhadra, Dr MCRHRD Institute, Jubilee Hills, Hyderabad

Sl. No.	AP	TS
1.	DIRECTOR OF WORKS ACCOUNTS, HOD	DIRECTOR OF WORKS ACCOUNTS, HOD
2.	FINANCE, HOD	FINANCE, HOD
3.	FINANCE, SECRETARIAT DEPARTMENT	FINANCE, SECRETARIAT DEPARTMENT
4.	LIFE INSURANCE DEPT, HOD	LIFE INSURANCE DEPT, HOD
5.	PAY AND ACCOUNTS OFFICER, HOD	PAY AND ACCOUNTS OFFICER, HOD
6.	SMALL SAVINGS, HOD	SMALL SAVINGS, HOD
7.	STATE AUDIT,HOD	STATE AUDIT,HOD
8.	TREASURIES AND ACCOUNTS, HOD	TREASURIES AND ACCOUNTS, HOD
9.	ADMININISTRATIVE TRIBUNAL	ADMININISTRATIVE TRIBUNAL
10.	ANTI CORRUPTION BUREAU,HOD	ANTI CORRUPTION BUREAU,HOD
11.	A.P INFORMATION COMMISSION, HOD	A.P INFORMATION COMMISSION, HOD
12.	CHIEF ELECTORAL OFFICER, ELECTIONS	CHIEF ELECTORAL OFFICER, ELECTIONS
13.	DIRECTOR OF TRANSLATIONS	DIRECTOR OF TRANSLATIONS
14.	DIRECTOR, PROTOCOL, HOD	DIRECTOR, PROTOCOL, HOD
15.	GENERAL ADMINISTRATION, SECRETARIAT DEPARTMENT	GENERAL ADMINISTRATION, SECRETARIAT DEPARTMENT
16.	GOVERNOR & GOVERNOR SECRETARIAT	GOVERNOR & GOVERNOR SECRETARIAT
17.	INFORMATION & PUBLIC RELATIONS,HOD	INFORMATION & PUBLIC RELATIONS,HOD
18.	LOK AYUKTA & UPA LOK- AYUKTA,HOD	LOK AYUKTA & UPA LOK- AYUKTA,HOD
19.	-----	MCR HRD INSTITUTE,HOD
20.	O/O SPECIAL COMMISSIONER, AP GUEST HOUSE, NEW DELHI, HOD	O/O SPECIAL COMMISSIONER, AP GUEST HOUSE, NEW DELHI, HOD
21.	PUBLIC SERVICE COMMISSION,HOD	PUBLIC SERVICE COMMISSION,HOD
22.	TRIBUNAL FOR DISCIPLINARY PROCEEDINGS,HOD	TRIBUNAL FOR DISCIPLINARY PROCEEDINGS,HOD
23.	VIGILANCE COMMISSION	VIGILANCE COMMISSION
24.	VIGILANCE & ENFORCEMENT, HOD	VIGILANCE & ENFORCEMENT, HOD
25.	COMMISSIONER OF HEALTH AND FAMILY WELFARE, HOD	COMMISSIONER OF HEALTH AND FAMILY WELFARE, HOD
26.	DEPARTMENT OF AYURVEDA,YOGA,UNANI,SIDDHA & HOMOEOPATHY (AYUSH) , HOD	DEPARTMENT OF AYURVEDA,YOGA,UNANI,SIDDHA & HOMOEOPATHY (AYUSH) , HOD
27.	DIRECTOR OF PUBLIC HEALTH AND FAMILY WELFARE, HOD	DIRECTOR OF PUBLIC HEALTH AND FAMILY WELFARE, HOD
28.	DRUGS CONTROL ADMN, HOD	DRUGS CONTROL ADMN, HOD
29.	HEALTH, MEDICAL & FAMILY	HEALTH, MEDICAL & FAMILY

	WELFARE DEPARTMENT, SECRETARIAT DEPARTMENT	WELFARE DEPARTMENT, SECRETARIAT DEPARTMENT
30.	INSTITUTE OF PREVENTIVE MEDICINE, HOD	INSTITUTE OF PREVENTIVE MEDICINE, HOD
31.	THE DIRECTOR OF MEDICAL EDUCATION, HOD	THE DIRECTOR OF MEDICAL EDUCATION, HOD
32.	ADDL.D.G.P. INTELLIGENCE	ADDL.D.G.P. INTELLIGENCE
33.	CIVIL DEFENCE ORGANISATION	CIVIL DEFENCE ORGANISATION
34.	-----	COMMISSIONER OF CITY POLICE, HOD
35.	-----	COMMISSIONER OF CYBERABAD POLICE, HOD
36.	DIRECTOR GENERAL & INSPECTOR GENERAL OF POLICE, HOD	DIRECTOR GENERAL & INSPECTOR GENERAL OF POLICE, HOD
37.	DIRECTOR GENERAL & INSPECTOR GENERAL OF PRISON, HOD	DIRECTOR GENERAL & INSPECTOR GENERAL OF PRISON, HOD
38.	DIRECTOR GENERAL OF STATE DISASTER RESPONSE AND FIRE SERVICES, HOD	DIRECTOR GENERAL OF STATE DISASTER RESPONSE AND FIRE SERVICES, HOD
39.	DIRECTOR GENERAL, ORGANISATION OF COUNTER TERRORIST OPERATIONS (OCTOPUS)	DIRECTOR GENERAL, ORGANISATION OF COUNTER TERRORIST OPERATIONS (OCTOPUS)
40.	HOME, SECRETARIAT DEPARTMENT	HOME, SECRETARIAT DEPARTMENT
41.	I.G. GREY HOUNDS	I.G. GREY HOUNDS
42.	I.G.P. AP SPECIAL PROTECTION FORCE	I.G.P. AP SPECIAL PROTECTION FORCE
43.	I.G.P. HOME GUARDS	I.G.P. HOME GUARDS
44.	-----	POLICE ACADEMY
45.	PRINTING, STATIONERY & STORES PURCHASE, HOD	PRINTING, STATIONERY & STORES PURCHASE, HOD
46.	SAINIK WELFARE, HOD	SAINIK WELFARE, HOD

Date : 14/10/2014

Timings : 3.30 PM to 4.30 PM

Venue : Tungabhadra, Dr MCRHRD Institute, Jubilee Hills, Hyderabad

Sl. No.	AP	TS
1.	HOUSING DEPARTMENT, SECRETARIAT DEPARTMENT	HOUSING DEPARTMENT, SECRETARIAT DEPARTMENT
2.	WEAKER SECTION HOUSING, HOD	WEAKER SECTION HOUSING, HOD
3.	-----	ADMINISTRATOR-CUM-CHIEF ENGINEER, SREERAM SAGAR PROJECT, STAGE-I, HOD
4.	CHIEF ENGINEER, A.P. ENGINEERING RESEARCH LABORATORIES, HOD	CHIEF ENGINEER, A.P. ENGINEERING RESEARCH LABORATORIES, HOD
5.	CHIEF ENGINEER, CENTRAL DESIGN ORGANISATION, HOD	CHIEF ENGINEER, CENTRAL DESIGN ORGANISATION, HOD
6.	-----	CHIEF ENGINEER, DR. B.R. AMBEDKAR PRANAHITA- CHEVELLA SUJALA SRAVANTHI
7.	-----	CHIEF ENGINEER, FFC (SRSP) & SYP, LMD COLONY, KARIMNAGAR
8.	CHIEF ENGINEER, GODAVARI DELTA SYSTEM, DOWLAISWARAM	-----
9.	-----	CHIEF ENGINEER, GODAVARI LIFT IRRIGATION SCHEME, WARANGAL, HOD
10.	CHIEF ENGINEER, HYDROLOGY,	CHIEF ENGINEER, HYDROLOGY,

	HOD	HOD
11.	CHIEF ENGINEER, INDIRA SAGAR POLAVARAM PROJECT	-----
12.	CHIEF ENGINEER, INTER STATE WATER RESOURCES, HOD	CHIEF ENGINEER, INTER STATE WATER RESOURCES, HOD
13.	CHIEF ENGINEER, KRISHNA DELTA SYSTEM, VIJAYAWADA	-----
14.	CHIEF ENGINEER, MINOR IRRIGATION, HOD	CHIEF ENGINEER, MINOR IRRIGATION, HOD
15.	-----	CHIEF ENGINEER, NAGARJUNA SAGAR PROJECT, HOD
16.	-----	CHIEF ENGINEER, NEELAM SANJEEVA REDDY SAGAR SREESAILAM PROJECT, HOD
17.	CHIEF ENGINEER, N.T.R TELUGU GANGA PROJECT, HOD	-----
18.	CHIEF ENGINEER (PROJECTS), ANANTAPUR	-----
19.	CHIEF ENGINEER (PROJECTS), IRRIGATION, KADAPA, HOD	-----
20.	CHIEF ENGINEER (PROJECTS), IRRIGATION, KURNOOL	-----
21.	-----	CHIEF ENGINEER (PROJECTS), MAHABOBNAGAR
22.	CHIEF ENGINEER (PROJECTS), NORTH COASTAL DISTRICTS	-----
23.	CHIEF ENGINEER (PROJECTS), ONGOLU	-----
24.	CHIEF ENGINEER, QUALITY CONTROL WING FOR ANDHRA REGION	-----
25.	CHIEF ENGINEER, QUALITY CONTROL WING FOR RAYALASEEMA REGION	-----
26.	-----	CHIEF ENGINEER, QUALITY CONTROL WING FOR TELANGANA REGION
27.	-----	CHIEF ENGINEER, RAJIV SAGAR, INDIRA SAGAR LIFT IRRIGATION SCHEME & DUMMUGUDEM-NAGARJUNA SAGAR PROJECT TAIL POND, KHAMMAM
28.	COMMISSIONER, COMMAND AREA DEVELOPMENT AUTHORITY, HOD	COMMISSIONER, COMMAND AREA DEVELOPMENT AUTHORITY, HOD
29.	COMMISSIONER, KRISHNA BASIN	-----
30.	COMMISSIONER OF TENDERS, HOD	COMMISSIONER OF TENDERS, HOD
31.	COMMISSIONER, PLANING AND DEVELOPMENT OF GODAVARI BASIN	-----
32.	COMMISSIONER, RESETTLEMENT AND REHABILITATION, HOD	COMMISSIONER, RESETTLEMENT AND REHABILITATION, HOD
33.	DIRECTOR, GODAVARI BASIN	-----
34.	DIRECTOR, GROUND WATER DEPARTMENT, HOD	DIRECTOR, GROUND WATER DEPARTMENT, HOD
35.	ENGINEER-IN-CHIEF (ADMINISTRATION), HOD	ENGINEER-IN-CHIEF (ADMINISTRATION), HOD
36.	ENGINEER-IN-CHIEF, MAJOR IRRIGATION, FLOOD CONTROL AND DRAINAGE, HOD	ENGINEER-IN-CHIEF, MAJOR IRRIGATION, FLOOD CONTROL AND DRAINAGE, HOD
37.	ENGINEER-IN-CHIEF, MEDIUM IRRIGATION, HOD	ENGINEER-IN-CHIEF, MEDIUM IRRIGATION, HOD
38.	IRRIGATION & COMMAND AREA DEVELOPMENT, SECRETARIAT	IRRIGATION & COMMAND AREA DEVELOPMENT, SECRETARIAT

	DEPARTMENT	DEPARTMENT
39.	PROJECT DIRECTOR, PPMU, APWSIP	PROJECT DIRECTOR, PPMU, APWSIP
40.	SECRETARY, TUNGABHADRA BOARD, TUNGABHADRA DAM, HOD	-----

Date : 14/10/2014

Timings : 4.30 PM to 5.30 PM

Venue : Tungabhadra, Dr MCRHRD Institute, Jubilee Hills, Hyderabad

Sl. No.	AP	TS
1.	DIRECTOR OF STATE PORTS, KAKINADA	-----
2.	INFRASTRUCTURE AND INVESTMENT SECRETARIAT DEPARTMENT	INFRASTRUCTURE AND INVESTMENT SECRETARIAT DEPARTMENT
3.	COMMERCE AND EXPORT PROMOTION, HOD	COMMERCE AND EXPORT PROMOTION, HOD
4.	HANDLOOMS & TEXTILES, HOD	HANDLOOMS & TEXTILES, HOD
5.	INDUSTRIES AND COMMERCE, SECRETARIAT DEPARTMENT	INDUSTRIES AND COMMERCE, SECRETARIAT DEPARTMENT
6.	INDUSTRIES, HOD	INDUSTRIES, HOD
7.	MINES AND GEOLOGY, HOD	MINES AND GEOLOGY, HOD
8.	SUGAR CANE COMMISSIONER, HOD	SUGAR CANE COMMISSIONER, HOD
9.	DIRECTOR, ELECTRONICALLY DELIVERABLE SERVICES, HOD	DIRECTOR, ELECTRONICALLY DELIVERABLE SERVICES, HOD
10.	INFORMATION TECHNOLOGY, ELECTRONICS & COMMUNICATIONS, SECRETARIAT DEPARTMENT	INFORMATION TECHNOLOGY, ELECTRONICS & COMMUNICATIONS, SECRETARIAT DEPARTMENT
11.	-----	ADDITIONAL INDUSTRIAL TRIBUNAL, HYDERABAD
12.	BOILERS, HOD	BOILERS, HOD
13.	EMPLOYMENT AND TRAINING, HOD	EMPLOYMENT AND TRAINING, HOD
14.	FACTORIES, HOD	FACTORIES, HOD
15.	-----	INDUSTRIAL TRIBUNAL-I, HYDERABAD
16.	-----	INDUSTRIAL TRIBUNAL-II, HYDERABAD
17.	INSURANCE MEDICAL SERVICES, HOD	INSURANCE MEDICAL SERVICES, HOD
18.	LABOUR AND EMPLOYMENT, SECRETARIAT DEPARTMENT	LABOUR AND EMPLOYMENT, SECRETARIAT DEPARTMENT
19.	LABOUR COURT, ANANTAPUR	-----
20.	LABOUR COURT-CUM- INDUSTRIAL TRIBUNAL, VISAKHAPATNAM	-----
21.	-----	LABOUR COURT, GODAVARIKHANI
22.	LABOUR COURT, GUNTUR	-----
23.	-----	LABOUR COURT-I, HYDERABAD
24.	-----	LABOUR COURT-II, HYDERABAD
25.	-----	LABOUR COURT-III, HYDERABAD
26.	-----	LABOUR COURT, WARANGAL
27.	LABOUR, HOD	LABOUR, HOD
28.	ADVOCATE GENERAL OFFICE	ADVOCATE GENERAL OFFICE
29.	A.P JUDICIAL ACADEMY	A.P JUDICIAL ACADEMY
30.	LAW DEPARTMENT, SECRETARIAT DEPARTMENT	LAW DEPARTMENT, SECRETARIAT DEPARTMENT
31.	MEMBER SECRETARY, STATE	MEMBER SECRETARY, STATE

	LEGAL SERVICES AUTHORITY	LEGAL SERVICES AUTHORITY
32.	PROSECUTIONS,HOD	PROSECUTIONS,HOD
33.	REGISTRAR OF HIGH COURT	REGISTRAR OF HIGH COURT
34.	LEGISLATIVE SECRETARIAT	LEGISLATIVE SECRETARIAT
35.	MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT, SECRETARIAT DEPARTMENT	MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT, SECRETARIAT DEPARTMENT
36.	MUNICIPAL ADMINISTRATION, HOD	MUNICIPAL ADMINISTRATION, HOD
37.	PUBLIC HEALTH	PUBLIC HEALTH
38.	TOWN AND COUNTRY PLANNING	TOWN AND COUNTRY PLANNING
39.	MINORITIES COMMISSION, HOD	MINORITIES COMMISSION, HOD
40.	MINORITIES WELFARE DEPARTMENT, SECRETARIAT DEPARTMENT	MINORITIES WELFARE DEPARTMENT, SECRETARIAT DEPARTMENT
41.	MINORITIES WELFARE, HOD	MINORITIES WELFARE, HOD
42.	PUBLIC ENTERPRISES, SECRETARIAT DEPARTMENT	PUBLIC ENTERPRISES, SECRETARIAT DEPARTMENT
43.	ECONOMICS AND STATISTICS, HOD	ECONOMICS AND STATISTICS, HOD
44.	PLANNING, SECRETARIAT DEPARTMENT	PLANNING, SECRETARIAT DEPARTMENT
45.	-----	APARD
46.	CHIEF ENGINEER, RURAL WATER SUPPLY	CHIEF ENGINEER, RURAL WATER SUPPLY
47.	ELECTION COMMISSION	ELECTION COMMISSION
48.	ENGINEER-IN-CHIEF (GENERAL & PANCHAYAT RAJ)	ENGINEER-IN-CHIEF (GENERAL & PANCHAYAT RAJ)
49.	PANCHAYAT RAJ AND RURAL DEVELOPMENT, SECRETARIAT DEPARTMENT	PANCHAYAT RAJ AND RURAL DEVELOPMENT, SECRETARIAT DEPARTMENT
50.	PANCHAYAT RAJ, HOD	PANCHAYAT RAJ, HOD
51.	RURAL DEVELOPMENT. HOD	RURAL DEVELOPMENT. HOD

Date : 14/10/2014

Timings : 5.30 PM to 6.30 PM

Venue : Tungabhadra, Dr MCRHRD Institute, Jublee Hills, Hyderabad

Sl. No.	AP	TS
1.	COMMERCIAL TAXES,HOD	COMMERCIAL TAXES,HOD
2.	COMMISSIONER FOR RELIEF, HOD	COMMISSIONER FOR RELIEF, HOD
3.	ENDOWMENTS,HOD	ENDOWMENTS,HOD
4.	EXCISE,HOD	EXCISE,HOD
5.	LAND ADMINISTRATION,HOD	LAND ADMINISTRATION,HOD
6.	REGISTRATION AND STAMPS, HOD	REGISTRATION AND STAMPS, HOD
7.	REVENUE DEPARTMENT, SECRETARIAT DEPARTMENT	REVENUE DEPARTMENT, SECRETARIAT DEPARTMENT
8.	SALES TAX APPELLATETRIBUNAL, HOD	SALES TAX APPELLATETRIBUNAL, HOD
9.	SETTLEMENTS, HOD	SETTLEMENTS, HOD
10.	SPECIAL COURT UNDER AP LAND GRABBING (PROHIBITION) ACT, HOD	SPECIAL COURT UNDER AP LAND GRABBING (PROHIBITION) ACT, HOD
11.	SURVEY, SETTLEMENT AND LAND RECORDS, HOD	SURVEY, SETTLEMENT AND LAND RECORDS, HOD
12.	RAIN SHADOW AREAS DEVELOPMENT DEPARTMENT	RAIN SHADOW AREAS DEVELOPMENT DEPARTMENT
13.	A.P.SOCIAL WELFARE RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY	A.P.SOCIAL WELFARE RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY
14.	A.P.TRIBAL WELFARE RESIDENTIAL EDUCATIONAL	A.P.TRIBAL WELFARE RESIDENTIAL EDUCATIONAL

	INSTITUTIONS SOCIETY	INSTITUTIONS SOCIETY
15.	CHIEF ENGINEER, TRIBAL WELFARE, HOD	CHIEF ENGINEER, TRIBAL WELFARE, HOD
16.	SOCIAL WELFARE, HOD	SOCIAL WELFARE, HOD
17.	SOCIAL WELFARE, SECRETARIAT DEPARTMENT	SOCIAL WELFARE, SECRETARIAT DEPARTMENT
18.	TRIBAL WELFARE, HOD	TRIBAL WELFARE, HOD
19.	CHIEF ENGINEER NATIONAL HIGHWAYS AND CENTRAL ROAD FUND, HOD	CHIEF ENGINEER NATIONAL HIGHWAYS AND CENTRAL ROAD FUND, HOD
20.	CHIEF ENGINEER (R&B) PPP, HOD	CHIEF ENGINEER (R&B) PPP, HOD
21.	ENGINEER-IN-CHIEF (R&B), ADMINISTRATION, STATE ROADS & RSW, HOD	ENGINEER-IN-CHIEF (R&B), ADMINISTRATION, STATE ROADS & RSW, HOD
22.	ENGINEER-IN-CHIEF (R&B), BUILDINGS HOD	ENGINEER-IN-CHIEF (R&B), BUILDINGS HOD
23.	ENGINEER-IN-CHIEF (R&B), CRN & MD, RDC & PPP, HOD	ENGINEER-IN-CHIEF (R&B), CRN & MD, RDC & PPP, HOD
24.	ENGINEER-IN-CHIEF (R&B) ELECTRICAL, HOD	ENGINEER-IN-CHIEF (R&B) ELECTRICAL, HOD
25.	ENGINEER-IN-CHIEF (R&B) FC & HUDCO, HOD	ENGINEER-IN-CHIEF (R&B) FC & HUDCO, HOD
26.	ENGINEER-IN-CHIEF (R&B, NH, ADMN., ROB/RUBs), HOD	ENGINEER-IN-CHIEF (R&B, NH, ADMN., ROB/RUBs), HOD
27.	ENGINEER-IN-CHIEF (R&B) RURAL ROADS, HOD	ENGINEER-IN-CHIEF (R&B) RURAL ROADS, HOD
28.	TRANSPORT COMMISSIONER, A.P, HOD	TRANSPORT COMMISSIONER, TS, HOD
29.	TRANSPORT, ROADS AND BUILDINGS DEPARTMENT, SECRETARIAT DEPARTMENT	TRANSPORT, ROADS AND BUILDINGS DEPARTMENT, SECRETARIAT DEPARTMENT
30.	DEPARTMENT FOR WOMEN, CHILDREN, DISABLED AND SENIOR CITIZENS, SECRETARIAT DEPARTMENT	DEPARTMENT FOR WOMEN, CHILDREN, DISABLED AND SENIOR CITIZENS, SECRETARIAT DEPARTMENT
31.	JUVENILE WELFARE, HOD	JUVENILE WELFARE, HOD
32.	PERSONS WITH DISABILITIES AND SENIOR CITIZENS WELFARE, HOD	PERSONS WITH DISABILITIES AND SENIOR CITIZENS WELFARE, HOD
33.	WOMEN DEVELOPMENT & CHILD WELFARE, HOD	WOMEN DEVELOPMENT & CHILD WELFARE, HOD
34.	ARCHAEOLOGY & MUSEUMS, HOD	ARCHAEOLOGY & MUSEUMS, HOD
35.	CULTURAL AFFAIRS	CULTURAL AFFAIRS
36.	N C C	N C C
37.	SAAP AP	SAAP L.B.STADIUM
38.	TOURISM	TOURISM
39.	YOUTH ADVANCEMENT, TOURISM AND CULTURE, SECRETARIAT DEPARTMENT	YOUTH ADVANCEMENT, TOURISM AND CULTURE, SECRETARIAT DEPARTMENT
40.	YOUTH SERVICES, YUVASAKTI	YOUTH SERVICES, YUVASAKTI

Instructions for filling the prescribed Forms

The State Reorganization Department is with residuary Andhra Pradesh. Therefore the responsibility of entering employee details on the online forms principally lies with the HoD of Andhra Pradesh. However, this exercise has to be performed by the HoDs of Andhra Pradesh in coordination with their respective counter parts from Telangana State. Finally, the hard copies of the filled in forms have to be signed by the both the HoDs of Andhra Pradesh and Telangana State for submission to GA(SR) Dept.

For an early submission of the required information in the prescribed forms, the HoDs are requested to take up the following preparatory tasks on top priority.

- i) Identification of allocable cadres i.e.,
 - a. All State wide gazetted categories of posts (other than the specified gazetted categories) +
 - b. Categories in multi zonal cadres which transcend the State boundaries if any +
 - c. Non gazetted categories of posts in the field exempt from the requirement to organize local cadres under the Presidential Order +
 - d. All categories of posts in the office of Head of Department +
 - e. Any category of posts in State level offices and institutions, special offices and establishments and major development projects to which direct recruitment has been made on a State wide basis.
- ii) Seniority lists of the personnel in the allocable cadres as identified at (i) above, as of 1st June 2014.
- iii) Details of local cadre posts (district, zonal and multi-zonal (falling entirely within either Telangana or AP)) for filling up Form-4.
- iv) Details of posts in all cadres in the secretariat departments along with vacancies in each cadre.
- v) Details of posts in all cadres in the state level institutions/offices, special establishments/offices, major development projects.
- vi) Details of persons working in all allocable cadres including multi zonal posts multi-zonal posts with responsibility over territories that would form part of more than one State.

Detailed user manual will be made available on AP Reorganization web site on October 14.