

GOVERNMENT OF ANDHRA PRADESH  
GENERAL ADMINISTRATION (SR) DEPARTMENT

Circular Memo No. 19184/SR/A1/2014-2

Dated: 03-12-2014

Subject: Andhra Pradesh Reorganisation Act 2014 – Allocation of State cadre employees under the Andhra Pradesh Reorganisation Act, 2014 – Further Instructions-Regarding

- Ref: 1. Circular Memo No. FSA/01/2014 General Administration .(SR) Department, dated 30.10.2014.  
2. G.O.Ms.No.312 , General Administration (SR) Department, Dated: 30.10.2014  
3. Govt Cir.Memo.19184/SR/2014 General Administration (SR) Department, Dated.05.11.2014.  
4. Govt Memo No.20700/ SRI/2014 General Administration (SR) Department Dated.29.11.2014.

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As per the guidelines communicated in the Government order.2<sup>nd</sup> cited, the allocation of employees will broadly takes place in two stages. In the first stage posts existing as on 01.06.2014 will be allocated between the Successor States of Andhra Pradesh and Telangana. In the second Stage allocation of employees will be done between both the States. Final allocation of posts and employees has to be approved by the Govt. of India based on the recommendations of the Advisory Committee.

2. Four formats have been designed for collection of information from each Department (Forms; I, II, III & IVA). Information in Forms I, II and IVA, which primarily deal with posts, are being furnished by the Departments and the same is being scrutinised. Finalization of cadre strength of the departments and its division between the two States will be taken up department-wise to ensure accuracy and speed of allocation of posts and personnel.

3. In respect of the Departments for which provisional bifurcation of cadre strength has been published in the website of reorganization.gov.in,ten (10) days timehas to be given for filing comments/representationsagainst any category of post or posts etc in electronic form using the online facility available on the reorganization website The Departments of Secretariat / all the Heads of the Departments were requested in the ref 4<sup>th</sup> cited to examine the comments / representations filed by employees and associations etc.,and submit theirremarks on such comments/ representations,in electronic form through reorganization website within 5 days, from the date of the completion of stipulated period of 10 days for submission comments / representations by all the concerned.

4. Meanwhile, Form-III which contains information on employees is being enabled to these Departments for furnishing information. As soon as details of employees are entered in Form-III, optionswill be calledfrom all the employees whose names find place in the Form – III, who have to be allocated between both the States.Employees whose names find place in the seniority lists will fill in the option form on line, take a print out , sign it and hand it over to the authorized officer.

5. All the Departments of Secretariat and all the Heads of the Departments are informed that public notification will be issued department wise calling upon all employees of that department to exercise their options indicating their preference for either of the States within two weeks from the date of public notification calling for options. SMS messages will also be sent to the mobile numbers of each employee which is being furnished in Form-III by the Heads of the Departments..

6. It has come to the notice of the Government that Departments are giving option forms to employees and asking them to submit options. In some cases options are being called for even from local cadre employees.

7. The Departments of Secretariat and all the Heads of the Departments are therefore requested not to give option forms to employees asking them to submit their options, till public notification calling for options of all employees to exercise their options indicating their preference for either of the successor States department by department is issued by the General Administration.(SR) Department..

L.PREMACHANDRA REDDY,  
SECRETARY TO GOVERNMENT (SR)

To  
All the Departments of Secretariat, Government of Andhra Pradesh

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All the Heads of the Departments, Government of Andhra Pradesh  
All the Departments of Secretariat, Government of Telangana  
All the Heads of the Departments, Government of Telangana

Copy to:

P.S to Chairman, Advisory Committee

P.S to Chief Secretary to Government of Andhra Pradesh

P.S to Chief Secretary to Government of Telangana

P.S to Spl Secretary to Government, Finance & Genl.Admn.(SR) Dept, Govt of Telangana

:: FORWARDED :: BY ORDER ::

OFFICER ON SPECIAL DUTY (SR)