



ANDHRA PRADESH STATE REORGANISATION

PRESENTATION TO
NODAL OFFICERS OF
ALL DEPARTMENTS

Government of Andhra Pradesh
25-03-2014

Telangana State



Note: 1) To be confirmed by Revenue/Irrigation Departments.
2) 137 Submersible (108 Fully + 29 Partly) of Khammam are tentatively removed from Telangana State

Andhra Pradesh State



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2) 137 Submersible (108 Fully + 29 Partly) of Khammam are tentatively added to Andhra Pradesh State

Agenda

25th March, 2014 Time	Issue	Officer
230 pm-300 pm	Status of AP State Reorganisation – An overview – Key Issues and time lines – Action plan	Special Secretary, Finance
300 pm -330pm	Employee allocation – Guidelines, State Advisory Committees, AIS Officers	Principal Secretary, Finance (R&E)
330 pm- 400 pm	Files Digitisation	Special Secretary, IT

A stylized, monochromatic illustration of a plant with several large, pointed leaves and a cluster of small, round buds or flowers on a stem, positioned on the left side of the slide against a dark brown background.

Status of AP State Reorganisation
– An overview - Key Issues and
time lines – Action plan

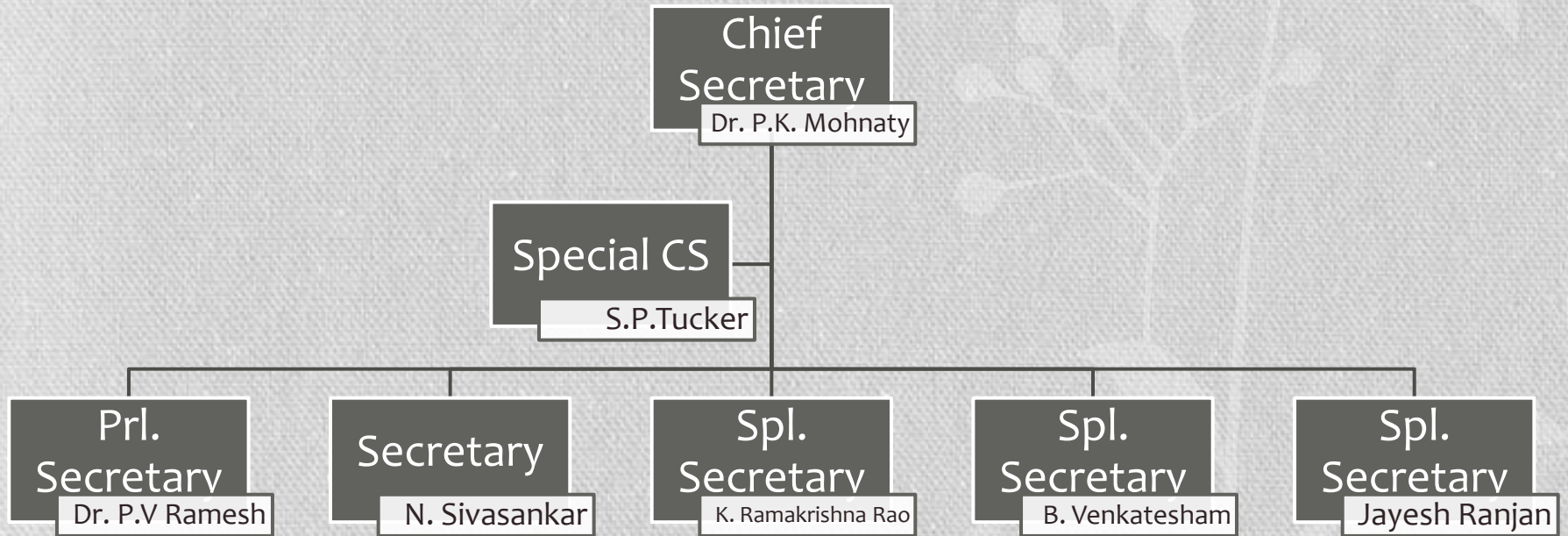
SPECIAL SECRETARY, FINANCE

Preparatory Action

- Notification of the Act 1st March, 2014
- Appointed Day 2nd June, 2014
- States Reorganisation Cell established
- State Reorganisation Division strengthened
- Special CS to Head the Reorganisation Division
- Assisted by Five officers of Prl. Secretary / Secretary Rank
- Adequate support staff appointed
- State reorganisation portal functional at

www.reorganisation.ap.gov.in

GAD - SR Division



Activities which are common to all departments

1. Files – existing
2. Files – Record Room
3. Assets – Movable assets
4. Assets – Fixed Assets
5. Departmental Structure – Organograms
6. Employee allocation
7. Contracts – works, service, HR
8. Companies and corporations
9. Training and other institutions
10. Laws and court cases
11. Programs, schemes, projects
12. IT Infrastructure management

Key activity and timelines

SI No	Activity	Timeline
1	Management - inventory and classification of existing files	31-03-2014
2	Management - inventory and classification of disposed files – record room	31-03-2014
3	Digitisation / photocopy of the files	30-04-2014
4	Inventory of movable assets	31-03-2014
5	Inventory of vehicles	31-03-2014
6	Inventory of immovable assets	30-03-2014
7	Database creation of all assets- verification, sample checking, cleaning and error rectification	30-04-2014

Key activity and timelines

SI No	Activity	Timeline
8	Department Architecture and organograms	15-04-2014
9	Management of legal matters	15-04-2014
10	Contracts – inventory, analysis, prepare a list of contracts which need to be divided and arrive at provisional principles	30-04-2014
11	IT Infrastructure – review of hardware, software, networks, applications	31-03-2014
	IT Infrastructure – pilot the changes in software to make it ready for operations	30-04-2014
	IT infrastructure – all systems ready	05-05-2014
12	Programs, schemes, projects – database and booklets	30-04-2014

Sector / subject committees

	Subject	Chairman
1	Physical Assets	Special CS Transport
2	Financial Assets	Special CS Transport
3	Employees Allocation	Special CS GAD Services
4	Companies and Corporations	Principal Secretary, Industries and Commerce
5	Contracts	Special CS Transport
6	Institutions	Special CS Planning
7	Security and Police	Principal Secretary, Home
8	Resources mobilisation	Principal Secretary, Revenue
9	Special Development Package	Special CS Planning
10	Irrigation	Principal Secretary, UD
11	Energy	Special CS Energy

Sector / subject committees

	Subject	Chairman
12	New Capital Assistance	Principal Secretary UD
13	Higher Education	Principal Secretary HE
14	Medical Institutions	Principal Secretary Medical and Health
15	Services	Special CS GAD Services
16	Laws and Court Cases	Secretary Legal Affairs
17	New Infrastructure	Principal Secretary, Industry and Commerce
18	AIS	Special CS, EFS &T
19	Restructuring of the Departments	Principal Secretary Revenue
20	Policies, programs and Projects	Principal Secretary Rural Development

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Employee Allocation, Guidelines,
State Advisory Committees, AIS

PRINCIPAL SECRETARY,
FINANCE (R&E)

Part VIII: Provision as to Services....1

Section	Subject	Action	By
76 (2)	All India Services	Separate Cadre for Telangana & AP by the Appointed Day, June 02, 2014	DoPT, GOI
76 (3)	AIS	Provisional Strength, composition, allocation determined on or after June 02	GOI
77 (1)	State Services	Provisional Allotment of employees to the Telengana State before June 02	DoPT
77 (2)		Final Allotment of the employees to the successor states <i>after consideration of options</i> as soon as after the AD	DoPT
	Local Cadre	Local, district, zonal cadres & multi-zonal entirely within the same State deemed allotted to that State	DoPT

Part VIII: Provision as to Services....2

Section	Subject	Action	By
77	State Cadre	All employees of the Secretariat, HoDs, multi-zonal cadre falling within both States, and some officers working in zonal, district, divisional, Municipal and mandal level offices whose services are transferable anywhere in the existing state of AP.	DoPT, GOI
		GOI may depute officers from one to another State to meet deficiency, if any	DoPT
80 (1)	State Advisory Committee (SAC)	GOI to establish one of more Advisory Committees within 30 days of enactment of the Act	DoPT
80 (1) (a)		Assist GOI in discharging functions under Part VIII	
80 (1) (b)		SAC to ensure fair and equitable treatment of all persons affected by the Part VIII	

Part VIII: Provision as to Services....3

Section	Subject	Action	By
80 (2)		GOI to issue Allocation Guidelines on or after the notification of the Act	DoPT
		Allocation of State Cadre to be done by GOI on the recommendations of SAC	
81	Power of GOI	GOI has the authority to direct both successor States	GOI
82	Employees of PSUs	Employees of PSUs, Corporations, Autonomous Bodies to be decided within one year from the Notification Day.	GOI
83	APPSC		

Process for Employee Allocation...

- ❑ **State Advisory Committee (s) by GOI Established**
- ❑ **Structure and staffing of Secretariat departments, HODs, State level institutions, Special Projects and multi-zonal offices falling in both states reviewed for functional effectiveness**
- ❑ **All posts of state level institutions, all state cadre posts and posts occupied by state cadre employees in PSUs, autonomous institutions, etc., mapped.**
- ❑ **Provisional Architecture of the Secretariat Departments and Heads of Departments for the States of AP and Telangana approved**
- ❑ **Provisional allocation of Posts amongst the secretariat and HoDs and State Cadre Posts located in zonal / district / sub-district offices of both States approved**

Process for Employee Allocation.....2

- Guidelines for allocation of Staff notified by GOI**
- Options from State Cadre Employees obtained**
- Provisional Allocation of state cadre employees by GOI**
- Publication of Tentative Final Allocation of Employees**
- Hearing of claims / counter-claims on the tentative final allocation by SAC**
- Final Allocation of state cadre employees notified**

HRMS Survey Data

SN	Employee Type	Employees
1	Regular Employees	7,22,686
2	Grant in Aid Employees	28,280
3	Contract Employees	56,472
4	Work Charged Employees	13,063
5	Out-sourced Employees	40,887
6	NMR & Others	21,468
7	Home Guards & Others	2,64,571
	Employee Data Captured	11,47,427
	Total Number of employees	13,50,255 (85%)

Action Points

- HRMS data verification - all employees have to make sure that that data relating to them is correct**
- No employee is allowed to make changes on their own – due process of filing appropriate authentic documents with the competent authority and then based on the order of the authority on a case by case basis changes would be allowed – the entire process would be tracked and audited**
- All departments have to fill in the post related data by 31st March**

Thanks
Q & A

